

Committee Members:

Jesse Sumner
Stacie Stigar
Julius Adolfsson
Joe Metzgar
Joshua Shaver
Mike Campfield
Adam Bradway
Wes Hoskins



MSB Staff and Contract Team:

Kelsey Anderson
Kim Sollien
Maija DiSalvo
Elise Blocker
Natalie Lyon
Patrick Cotter

MSB Bike and Ped Plan Steering Committee Meeting

Monday, April 18th, 2022
2:30 pm – 3:30 pm

Meeting Minutes

I. Committee and Staff Introductions

Committee members in attendance

Adam Bradway
Julius Adolfsson
Joe Metzger
Mike Campfield
Josh Shaver
Stacie Stigar

Not in attendance

Wes Hoskins
Jessie Sumner

Non-committee members in attendance

Patrick Cotter
Elise Blocker
Kelsey Anderson
Rick Antonio
Maija DiSalvo
Kim Sollien

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II. New Business

A. Overview of Edited Workplan

Edits were provided in the previous MSB BPP Steering Committee meeting that was held on March 17th, 2022. The edits include spelling out acronyms, adding additional milestones to the plan, and adding reference documents. The edits were made, and a summary of the edits was provided to the committee.

B. Preview of Website

The draft form of the website was presented to the committee. The website included home, photos, updates, public involvement, and team and contact pages. The committee was welcomed to provide feedback.

i. Comment Map

The comment map was presented to the committee. The purpose of the map is for members of the public to make comments on areas of the MSB regarding the bike and ped network and allows others to “like” or “dislike” the comment.

ii. Photo Bucket

As part of the website, a template photo gallery was presented to the committee. The intent is to allow members of the committee and potentially members of the public to provide photos of areas of concern and present them on the website.

C. Steering Committee Interviews and Draft Questions

Steering Committee member interviews were discussed, and it was determined that the best course of action would be to provide a Doodle Poll to schedule. A draft list of interview questions was discussed to gather additional feedback and interviews are scheduled to being the week of April 25th, 2022.

D. Public Participation Plan Draft Outline

A draft outline for the PPP was presented to the committee. During the presentation, the committee mentioned that the Official Streets and Highways Plan was scheduled to be completed this summer and requested to add the Safe Routes to Schools Plan previously completed by the RESPEC team.

E. Regularly Schedule Next Meeting

It was decided that for the next three months, a BPP Steering Committee Meeting would be held on the third Monday of the month at 2:30 pm. At the conclusion of the third meeting, the date and time would be evaluated to determine if the schedule works for the duration of the project.

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III. Committee Comments

A question was posed regarding how the comments would be categorized once they were made. It was determined that the comments would previously be categorized manually but would follow-up with the developer to investigate the possibility of auto-categorization.

A brief discussion of flyers, QR code and upcoming events was mentioned. This coming weekend is the Spring Bike and Gear Swap and MSB Planning is attending to spread awareness of the project with simple flyers that include the QR code to the comment map.

IV. Adjournment

Meeting was concluded early at 3:16pm.