



MAT-SU BIKE AND PEDESTRIAN PLAN WORK PLAN

SUBMITTED TO

Matanuska-Susitna Borough
350 East Dahlia Drive
Palmer, AK 99645

SUBMITTED BY

RESPEC
125 W. Evergreen Ave. Suite 102
Palmer, AK 99645

November 18, 2022

DELIVERABLES AND MILESTONES

Monthly Steering Committee Meeting and updates*

1 Phase 1 Inventory, Analysis, and Recommendations 1

2 Phase 2 Community Involvement and Feedback 2

3 Phase 3 Bike and Ped Plan Completion 3



PHASE 1

Goal: Identify issues and gaps in the bicycle and pedestrian network, including ADA compliance, and formulate potential projects and policies to begin solving the issues and closing the gaps

1

1.1 Organize Project Management Team and Steering Committee Meetings



1.2 Review MSB transportation, recreation, trails, and community plans



1.3 Identify policy, facility, and infrastructure needs



1.4 Materials for Community Feedback Event in Phase II



2

2.1 Support for public and stakeholder events



2.2 Inclusive community events (Public Participation Plan)



3

3.1 Compile Plan Document



3.2 Draft Document for Public Review



3.3 Final Plan Document



- Kick-Off Meeting
- Determine the Steering Committee Members
- Send Steering Committee homework
- Provide monthly project status updates

WORK FLOW

1.1

Organize
Project
Management
Team and
Steering
Committee
Meetings



TASKS

KICK-OFF MEETING

Kick-off meeting held
January 2022

DETERMINE STEERING
COMMITTEE

MSB/RESPEC staff to
coordinate steering
committee members

HOMEWORK FOR
STEERING COMMITTEE

RESPEC staff to provide
homework for steering
committee and
supplemental relevant
information

MONTHLY STATUS
UPDATES

RESPEC staff will provide
monthly project updates to
MSB staff and steering
committee

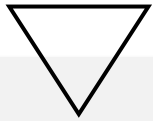
STEERING COMMITTEE ORGANIZATIONS

1. Mat-Su Trails and Parks Foundation
2. Mat-Su Health Foundation
3. MSB Land Management
4. MSB Public Works
5. MSB Planning
6. Parks, Recreation, and Trails Advisory Board
7. Assembly Member Sumner
8. Pioneer Home
9. ADOT&PF
10. Valley Mountain Bikers and Hikers Club

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- Determine plan goals and objectives
- Identify areas of need and key connections
- Gather information for recreational opportunities
- Coordinate with SOA DOT&PF on road projects with potential bike and ped network impacts

1.2

Review MSB transportation, recreation, trails, and community plans



- Existing documentation
 - *Trails
 - *Roadway transportation
- Determine planned conflicts
 - *ADOT&PF Infrastructure
- Review community plans and determine their focus
 - *Community councils
- Summarize plans and documentation for concerns, focus, and review.



REFERENCE MATERIAL

1. 2016 MSB Trails Plan
2. 2035 MSB Long Range Transportation Plan
3. Official Streets and Highways Map
4. MSB Comprehensive Community Plans
5. ADOT&PF planning and project databases
6. 2011 MSB Economic Plan

PHASE 1

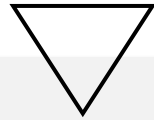
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- Use GIS data, Steering Committee, and other plans/documents to identify extent, issues, and gaps in network – Existing Conditions Memo
- Thorough review of MSB Planning Code
- Identify economic opportunities

1.3

Identify policy, facility, and infrastructure needs



**IDENTIFY NEEDS AND DETERMINE
PROCESS TO ADDRESS**

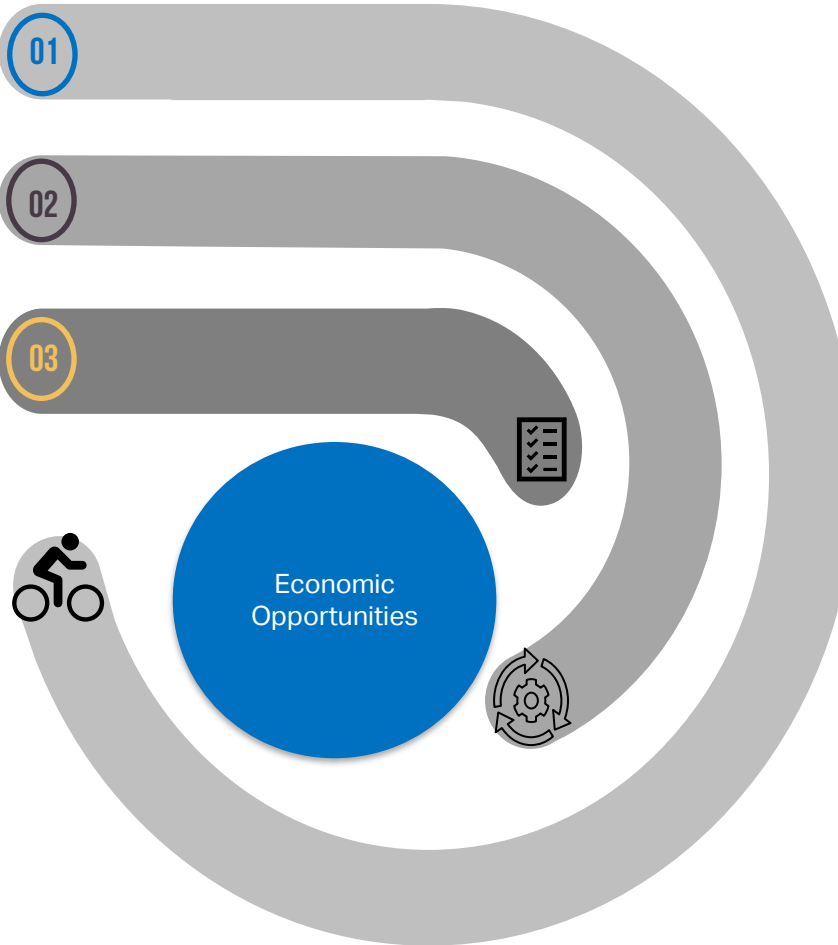
01

**STEERING COMMITTEE AND
COMMUNITY INPUT**

02

POLICY CONSTRAINTS

03



REFERENCE MATERIAL

1. MSB Planning Code (Title 17, Title 15, Title 43)
2. GIS Mapping
3. Community Input
4. Steering Committee Input

Website developed and online May 2nd, 2022

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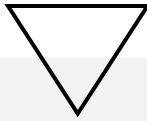
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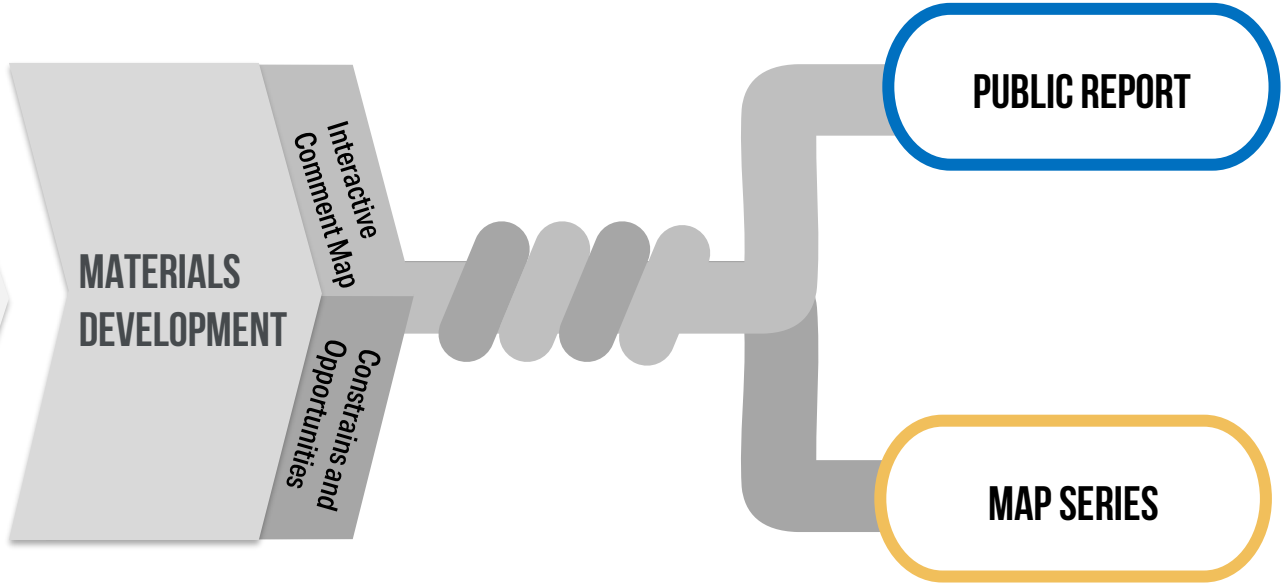
3.3 Final Plan Document



- Fully vet issues identified in previous tasks
- Develop easy-to-read, graphics heavy, comprehensive report with recommendations
- Create interactive online map
- Recommendations Memo

1.4

Materials for
Community Feedback
Event in Phase II



Interactive comment map will be online May 2nd, 2022

Website is online May 2nd, 2022

Materials

Comprehensive and graphics heavy

- Accessible Report

Bike and ped plan draft maps

- Existing conditions map
- Proposed updates map

Public Outreach Events and Opportunities

- Who let the girls out
- Bike to work day
- Alaska State Fair
- Wasilla Market and Palmer's Friday Fling
- National Trails Day
- Active Soles
- Houston Founders Day
- Talkeetna
- Willow Area Community Organization

DETAILED WORK PLAN

Goal: Generate meaningful public input across all demographics and user groups, including residents who are differently-abled, LGBTQ+, Native and immigrant communities, BIPOC (black, indigenous, and people of color), limited English proficiency and lower-income residents, homeless residents, senior citizens, and other underrepresented groups on the issues facing bicycle, pedestrian, and limited mobility transportation across the MSB.

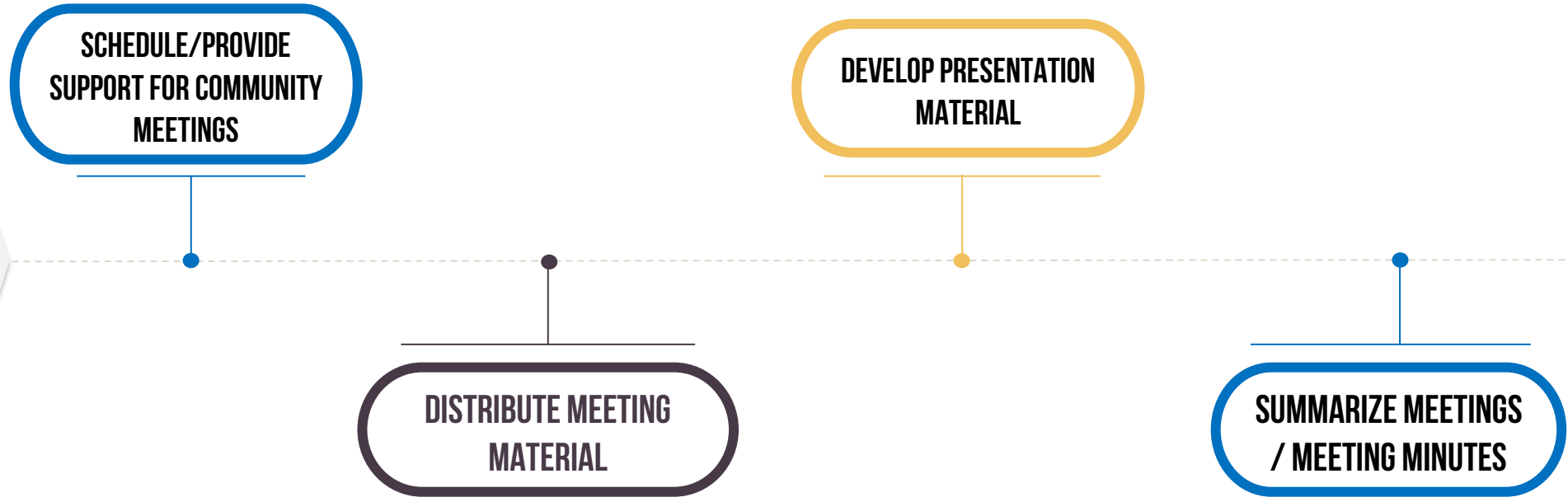
PHASE 2



- Support meeting logistics
- Draft and distribute meeting material

2.1

Support for public and stakeholder events



RESPEC will serve a supporting role in public and stakeholder events.

The Project Management Team will coordinate heavily with MSB and Steering Committee.

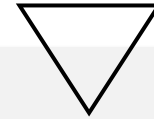
Project Management Team will provide reminders, updates, materials, and schedule meetings as needed.

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- Develop inclusive Public Participation Plan
- Identify additional outreach opportunities
- Outside committee and task force feedback
- Incorporate comments from online map

2.2

Inclusive community events (Public Participation Plan)



Monthly Steering Committee Meetings and Status Updates

PUBLIC PARTICIPATION PLAN

IDENTIFY OUTREACH OPPORTUNITIES

TASKFORCE FEEDBACK

INCORPORATE COMMENT MAP

April 21st, 2022

Key Notes

- The Public Participation Plan will follow all requirements, guidelines, and recommendations for inclusive participation.
- Additional outreach opportunities will be identified with coordination and partnership building recommendations.
- Comment Map and Website will be thoroughly advertised as well as social media and analog outreach efforts.
- Community events will be utilized as another avenue for community engagement.
- Will also coordinate with Metropolitan Planning Organization.

DETAILED WORK PLAN

Goal: Produce an easy-to-read document that integrates public feedback, outlines an implementation strategy for recommendations, and provides additional educational materials (e.g, economic impacts flyer).

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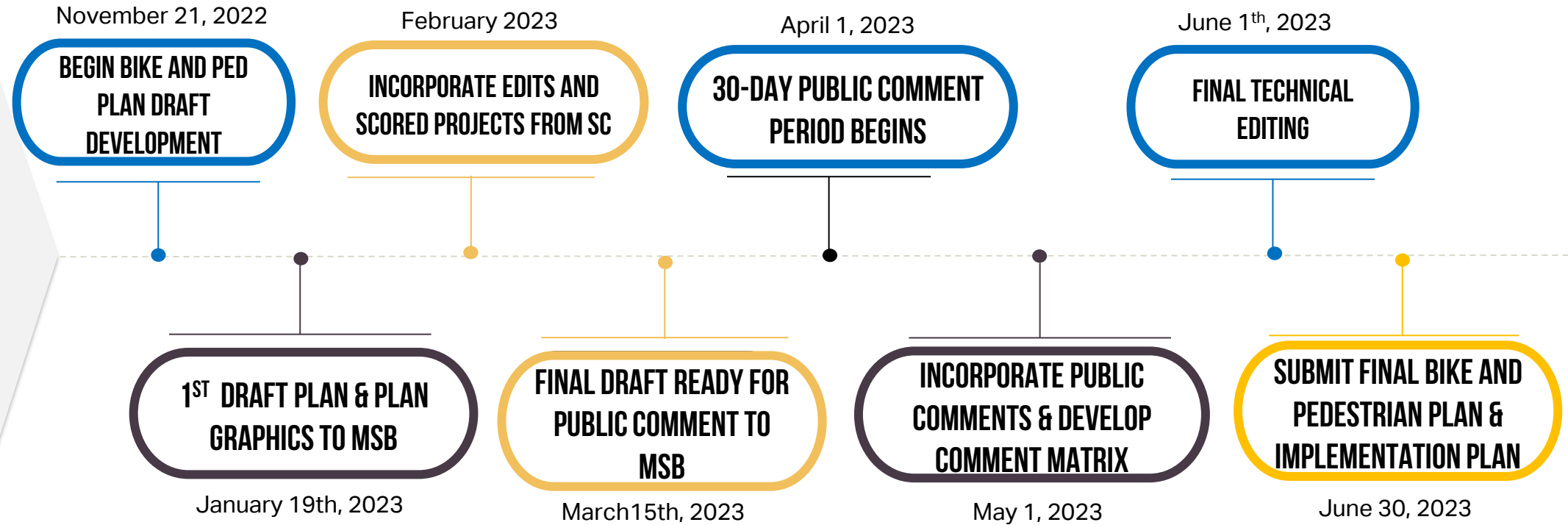
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- Document and summarize public feedback received
- Develop plan outline
- Technical analysis, draft report, supporting documents
- Transparent feedback

3.1

Compile Plan Document



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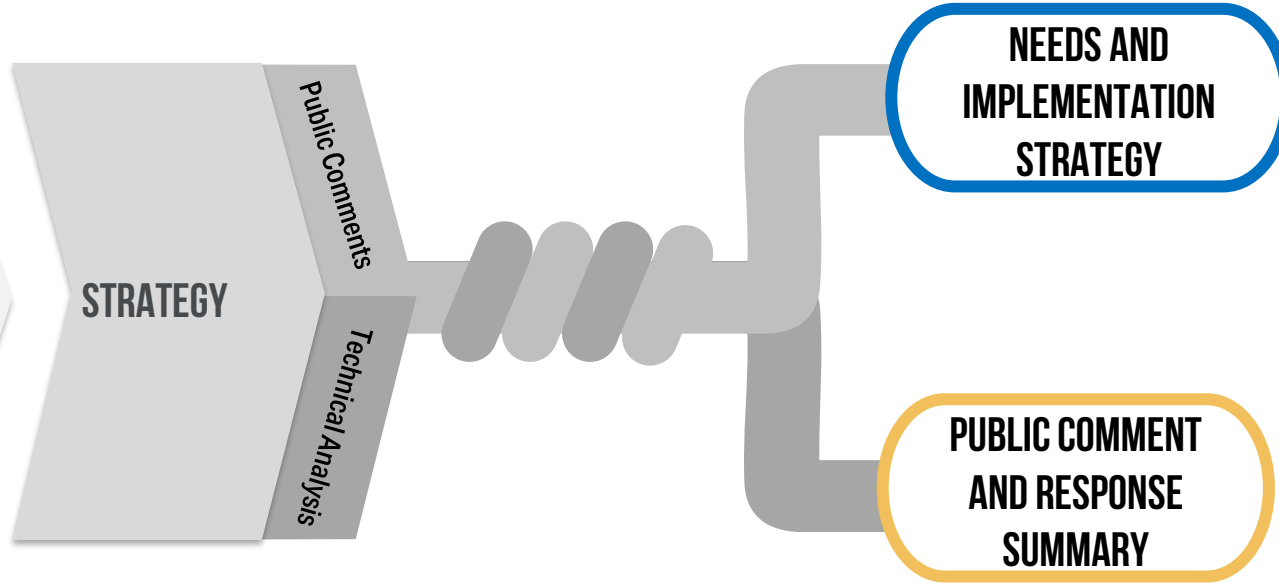
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- Draft Final Bike and Ped Plan
- 30-day comment period
- Tech editing, technical analysis, supporting documents

3.2

Draft Document for
Public Review



Key Notes

- Public feedback will be summarized into key themes.
- A comment matrix will be developed to illustrate how areas identified in key themes can/will be addressed.
- Not all ideas and suggestions will be incorporated into the final BPP. Research and transparent explanation will be provided.
- Educational economics materials will be provided to the public.

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- Final Bike and Ped Plan
- Develop evaluation criteria to identify priorities
- Implementation plan with cost, funding, and responsible party

3.3

Final Plan Document



- Location
Size and scope
Environmental Constraints
Cost
- Incorporate community feedback
- Provide analysis of prioritizations and recommendations
- Cost, funding, and responsible party.



June 30th, 2023

Key Actions and Notes

- Steering Committee meetings will be the guiding group in scoring evaluation criteria, review recommendations, and identify priority projects.
- Included in the recommendations will be new policies such as complete streets guidance and code revisions where applicable.
- Community support is vital, and the final reports will incorporate the community feedback in a straightforward format that is easy to read and graphics heavy.